



To Protect and Promote the Health and the Environment of the People of Kittitas County

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**Joint BOCC/BOH Public Hearing  
Meeting Minutes  
May 17, 2018  
Commissioners' Auditorium  
10:00**

**Present**

Board of Health (BOH): Laura Osiadacz, Rich Elliott, Paul Jewell, John Asriel M.D.

Absent: Obie O'Brien

Board of Health Advisory Committee (BOHAC): Angela San Filippo (City of Ellensburg), Nancy Pfeiffer (CHCW)

Public Health: Candi Blackford, Mark Larson, Robin Read, Holly Erdman, Erin Moore, Will Schwab, Tristen Lamb, Amy Fuller, Lianne Bradshaw, Kelsie Severson

Others: Mark Nelson, Jerry Pettit, Kelly Hunter

*Meeting called to order at 10:04 a.m.*

Laura Osiadacz called the meeting to order and noted that this is a public hearing to Joint BOCC/BOH Public Hearing to consider the 2018 Kittitas County Public Health Fee Schedule and Code Changes to Chapter 13.

Robin Read stepped to the microphone and noted that in 2016 the Kittitas County Public Health Department adopted the county's new fee calculation methodology that calculates fees using actual cost of service. The fee methodology was used to calculate the 2017 fees. Much of the staff time data was based on estimates due to there not being a system in place to track time spent on actual fee services. A new time tracking system was implemented in December 2016. A full year's worth of data was pulled in January 2018 and analyzed with staff. The fee model was also updated with current labor and non-labor costs. The proposed fee changes are based on full cost recovery for environmental health programs and community health fees. Cost recovery, as well as the current market for community health services, were considered when proposing new fees. Ms. Read reviewed changes to the fee policy and to the fee schedule, and would like to request approval of the 2018 Kittitas County Public Health Fee Schedule with the amendment presented.

Open Public Comment at 10:14 a.m.

The commissioners presented questions to the health department about how the fee methodology was developed and why. Ms. Read answered all questions.

**APPROVED**  
8/7/18

Jerry Pettit, 831 No 6 Rd, Ellensburg, (4H) stepped to the microphone to voice concern about the mobile food fee. The local 4H uses this permit and is non-profit, but would like the health department to look at this definition and fee in the future for something that is more suitable to a group like 4H.

Mark Nelson, 71 Brannigan Lane, Ellensburg, stepped to the microphone to express his concern about the increase in the Group A Adequate Water Supply Determination Form. Would like information as to this fee has increased.

Closed public comment at 10:19 a.m.

Paul Jewell discussed amending the fee schedule document to include "Exhibit A document" Mitigation and Metering fee handout not currently included in packet and amending the \$3.00 Auditors Processing Fee and amend to state \$3.00 Auditors Finance Fee. Commissioner Jewell would also like to strike the fee that relates to the Trust Water Right Administration item in the fee schedule that is to be replaced by the Mitigation and Metering fee document.

**Motion 05-01: Motion to approve the amendments made to the BOH Fee Schedule. Paul Jewell moved to approve the amendments made to the BOH Fee Schedule. John Asriel M.D. second. All approved. Motion 05-01 carried to approve the amendments made to the BOH Fee Schedule. Paul Jewell moved to approve the amendments made to the BOH Fee Schedule.**

**Motion 05-02: Motion to approve the amended BOH Resolution 2018-002 to approve the 2018 Kittitas County Public Health Department Fee Schedule with amendments. John Asriel M.D moved to approve the amended BOH Resolution 2018-002 to approve the 2018 Kittitas County Public Health Department Fee Schedule with amendments. Paul Jewell second. All approved. Motion 05-02 carried to John Asriel M.D moved to approve the amended BOH Resolution 2018-002 to approve the 2018 Kittitas County Public Health Department Fee Schedule with amendments.**

**Motion 05-03: Motion to approve the BOCC Resolution 2018-083 approving the 2018 Kittitas County Public Health Fee Schedule with amendments. Paul Jewell moved to approve the BOCC Resolution 2018-083 approving the 2018 Kittitas County Public Health Fee Schedule with amendments. Laura Osiadacz second. All approved. Motion 05-03 carried to approve the BOCC Resolution 2018-083 approving the 2018 Kittitas County Public Health Fee Schedule with amendments.**

Laura Osiadacz concluded the public hearing on the 2018 Kittitas County Public Health Fee Schedule and opened the public hearing for approval of the proposed changes to Kittitas County Code Chapter 13.03, and 13.35 Permanent measures.

Erin Moore stepped to the microphone and reviewed the changes to 13.03 Definitions and adds changes to 13.37.027.

Ms. Moore also reviewed the changes to 13.40 Mitigation and Metering Program to allow expansion of reading, monitoring, and reporting all new uses of water in Kittitas County. Ms. Moore reviewed Senate Bill 6091 that will require Ecology to implement a meter pilot program in 2018.

Open Public Comment at 10:53 a.m.

Closed Public Comment at 10:53 a.m.

**Motion 05-04: Motion to approve the amended BOH Ordinance 2018-001 amending the Kittitas County Code Chapter 13. Paul Jewell moved to approve the amended BOH Ordinance 2018-001 amending the Kittitas County Code Chapter 13. John Asriel M.D second. All approved. Motion 05-**

**04 carried to approve the amended BOH Ordinance 2018-001 amending the Kittitas County Code Chapter 13.**

**Motion 05-05: Motion to approve the amended BOCC Ordinance 2018-009 amending Kittitas County Code Chapter 13. Paul Jewell moved to approve the amended BOCC Ordinance 2018-009 amending Kittitas County Code Chapter 13. Laura Osiadacz second. All approved. Motion 05-05 carried to approve the amended BOCC Ordinance 2018-009 amending Kittitas County Code Chapter 13.**

**Motion 05-06: Motion to approve the amended BOH Ordinance 2018-002 amending Kittitas County Code Chapter 13.40. John Asriel M.D. moved to approve the amended BOH ordinance 2018-002 amending Kittitas County Code Chapter 13.40. Paul Jewell second. All approved. Motion 05-06 carried to approve the amended BOH Ordinance 2018-009 amending Kittitas County Code Chapter 13.**

**Motion 05-07: Motion to approve the amended BOCC Ordinance 2018-010 approving the amendment of Kittitas County Code Chapter 13.40. Paul Jewell moved to approve the amended BOCC Ordinance 2018-010 approving the amendment of Kittitas County Code Chapter 13.40. Laura Osiadacz second. All approved. Motion 05-07 carried to amended BOCC Ordinance 2018-010 approving the amendment of Kittitas County Code Chapter 13.40.**

Laura Osiadacz concluded the public hearing on the proposed changes to Kittitas County Code Chapter 13.03, and 13.35 Permanent measures and opened the public hearing for approval of the proposed changes to Kittitas County Code Chapter 13.30, Group B Water System Requirements.

Tristen Lamb stepped to the microphone to present the proposed changes to Kittitas County Code Chapter 13.30 Group B Water System Requirements. The health department proposes to implement a Group B Water System program through a local ordinance, which would replace the Joint Plan of Responsibility with the Washington State Department of Health and bring increased revenue for this program. Ms. Lamb discussed the proposed amendments to Chapter 13.30.

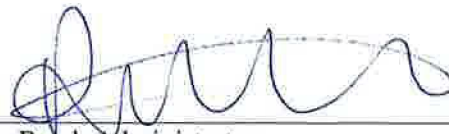
Open Public Testimony at 11:07 a.m.  
Closed Public Testimony at 11:07 a.m.

**Motion 05-08: Motion to approve the BOH Ordinance 2018-003 to amend Chapter 13.30 of the Kittitas County Code. Paul Jewell moved to approve the BOH Ordinance 2018-003 to amend Chapter 13.30 of the Kittitas County Code. John Asriel M.D second. All approved. Motion 05-08 carried to approve the BOH Ordinance 2018-003 to amend Chapter 13.30 of the Kittitas County Code.**

**Motion 05-09: Motion to approve the BOCC Ordinance 2018-011 to amend Chapter 13.30 of the Kittitas County Code. Paul Jewell moved to approve the BOCC Ordinance 2018-011 to amend Chapter 13.30 of the Kittitas County Code. Laura Osiadacz second. All approved. Motion 05-09 carried to BOCC Ordinance 2018-011 to amend Chapter 13.30 of the Kittitas County Code.**

Joint BOCC/BOH Public Hearing Meeting adjourned at 11:09 a.m.

  
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Laura Osiadacz, Chair of the Board of Health



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Robin Read, Administrator,  
Kittitas County Public Health



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Candi Blackford, Clerk of the Board of Health